

ST.GEORGE SELECTMEN & ASSESSOR'S MEETING MI NUTES  
Monday, October 1, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Carey, Miller and Lunt present. Also present were Diane Hall, Jan Smith, Robert Siegenthaler, John Bates, John Snow and Budget Committee members John Rasmussen, Ann Matlack and Kyle Peterson.

OPEN DISCUSSION

- Diane Hall provided photos of a septic problem at her Mechanic Street property. The Manager said it would be referred to the LPI.

REGULAR SESSION

- Adjustments to Agenda...Meet with Budget Committee added under New Business
- Minutes... On a motion by Carey ( Lunt), it was voted 4-0 to approve the minutes of September 24, 2007, as written.
- Communications... August 2007 Transfer Station Report was received
  - ... Victualers/Innkeepers application was received for Sunsets Over Turkey Cove. On a motion by Carey (Miller), it was voted 4-0 to approve the permit application.
  - ... Letter received from Jeanne Bulanchuk regarding Seniors's program
  - ... GA ordinance Appendices updates received from MMA. October 22<sup>nd</sup> set for public hearing on ordinance amendments.
- Warrant...was reviewed and signed, as well as abatements granted at the last meeting.

TOWN MANAGER'S REPORT

- Summer Road Maintenance ... Marriners not in last week due to weather. They are scheduled to be in this week.
- Committees...
  - Planning Board...meets 10/9 – public hearing on ordinances
  - Recreation Committee...meets 10/14 at 6pm
  - Harbor Committee...meets 10/11
  - Clam Committees...Joint Board meets 10/11
  - Conservation Commission... meets 10/4

OLD BUSINESS

- Historical Society Leases...tabled
- Charter Changes... The Manager reported that the legal review said that everything looks good. By general agreement, a universal change from Chairman to Chairperson was added.
- Streetlight Review... tabled.

NEW BUSINESS

- Meet with Budget Committee (*added*)... The 9/30/07 departmental report (with some adjustments still needed) was reviewed and discussed. It was suggested that the Budget Committee meet again with the Selectmen on October 29<sup>th</sup>, at which time there would be some discussion of "areas of concern" for the 2008 budget. The Budget Committee said they would meet October 15<sup>th</sup> at 6:30pm in the Conference Room.

EXECUTIVE SESSION

- On a motion by Carey (Lunt), it was voted 4-0 at 7:12pm to go into executive session to discuss the Town Manager's Contract. The Manager left the meeting at 7:15pm.

The meeting was adjourned at 8:35pm.

Respectfully submitted,

John M. Falla, Board Secretary

# ST.GEORGE SELECTMEN & ASSESSOR'S MEETING AGENDA

Monday, October 15, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Cote, Carey, Miller and Lunt present. Also present were Angie Vachon, Diane Hall, Erin Roda, Jane Rasmussen, Bob Cremonni, Bob Dennison, Jack & Ellen Bates, Tim Polky, Jan Smith, Bob & Anita Siegenthaler, Wayne Judkins, Ann Matlack and Nancy Lunt. Betsy Jacks Scott arrived about 7:00pm.

## OPEN DISCUSSION

- Jane Rasmussen asked some questions about term limits. It was noted that the discussion on this would take place during the public hearing.
- Diane Hall stated that problems raised by her in the past are being addressed.
- Bob Cremonni mentioned the possibility of raising some "energy to set DOT" into paving the shoulders from Tenants Harbor to Port Clyde. The status of this project within DOT's plans were discussed.

## REGULAR SESSION

- Adjustments to Agenda... Resolution for Brokerage Account added under New Business
  - ... Newsletter Review added under Town Manager's Report
  - ... Referendum Questions on 11/6 added under New Business
  - ... Abatement and Supplemental Forms added under New Business
- Minutes...On a motion by Cote (Carey), it was voted 5-0 to approve the minutes of October 1, 2007, as written.
- Communications...letter from Knox County regarding 2008 Budget Schedule was received
  - ...Public Hearing notices were received
- Warrant...was reviewed and signed.

## TOWN MANAGER'S REPORT

- Summer Road Maintenance ... Marriners is in town and has begun resurfacing.
- Newsletter Review (*added*)... The Manager said he would complete a draft and send by email for review.
- Committees...
  - Recreation Committee...met 10/14. Report was given by Lunt.
  - Budget Committee...meeting 10/15

## OLD BUSINESS

- Historical Society Leases...tabled
- Charter Changes (*returned to after public hearing*)... On a motion by Lunt (Carey), it was voted 5-0 to separate the ballot into four questions as outlined in the hearing.
- Streetlight Review... tabled.
- Ball Field Easement Update... There was some discussion about the septic system design and possible encroachment into the ball field area. Angie Vachon, Recreation Committee Chairman, mentioned some health concerns having a septic system that close to an area where children play. Bob Cremonni spoke with concerns about health. There was general agreement by the Selectmen that all options should be looked at during a meeting with the property owner and the septic system designer.

## NEW BUSINESS

- MSAD #50 Board vacancy...The Manager read a letter from Jamie Doubleday, Chairman of the MSAD #50 Board of Directors, declaring a vacancy in the St George position held by Spencer Hurtt, noting that the vacancy was due to a lack of adequate attendance at meetings. It was noted that the Selectmen need to appoint an individual to fill the vacancy until the election in 2008.

- Underground Utility on Juniper Street...The Manager noted that the property owner at 10 Juniper Street was requesting permission to place underground utilities in the town's road right-of-way from the utility pole to the residence. On a motion by Carey (Lunt), it was voted 5-0 to allow the placement of the underground utilities.
- Town Government / Background & Organization... The Manager handed out a memo regarding the evolution of town government over the last 20+ years.
- Resolution for Brokerage Account (*added*)...The Manager read out loud a resolution to be adopted by the Selectmen in order to open a brokerage account with TD Banknorth. The account is being opened in order to receive stocks as donations to the Town. On a motion by Cote (Carey), it was voted 5-0 to adopt the resolution as read.
- Referendum Questions on November 6<sup>th</sup> (*added*)...A warrant calling for the referendum vote on November 6<sup>th</sup> for ordinance amendments and charter changes was signed.
- Abatement & Supplemental Forms (*added*)... The Manager presented a request for an abatement and supplement where property was incorrectly assessed. On a motion by Miller (Lunt), it was voted 5-0 to approve the abatement for Daniel Paulsen and to assess a supplemental tax to Mischelle Paulsen.

PUBLIC HEARING ~ Charter Changes – The Chairman opened the hearing at 7:00pm. The changes being proposed were summarized. A debate ensued on the pros and cons of term limits. A request was made to separate the question on term limits. The hearing closed at 7:21pm.

#### REGULAR SESSION

- Ball Field Easement... Betsy Scott had joined the meeting and requested that the discussion that occurred earlier be repeated so she may be part of it and address and concerns. Scott said she was interested in resolving any issues so she may replace the septic system this fall. The same issues were repeated by the Recreation Department and Bob Cremonni. The conclusion was the same as earlier, that is, a meeting needs to take place that will include the site evaluator.

#### EXECUTIVE SESSION

- Town Manager's Contract... On a motion by Lunt (Cote), it was voted 5-0 at 8:06pm to go into executive session to discuss the town manager's contract. The Board came out of executive session at 8:55pm.

#### Reminders:

- Next Selectmen's Meeting, Monday, October 22, 2007, 6:00pm, Town Office
- General Assistance Ordinance Amendments Public Hearing, October 22, 2007, 7:00pm, Town Office

The meeting was adjourned at 8:55pm.

Respectfully submitted,

John M. Falla, Board Secretary

ST. GEORGE SELECTMEN AND ASSESSOR'S MEETING  
October 19, 2007

The meeting was called to order at 2:00pm with Assistant to the Town Manager, Tim Polky, and board members Lee Cote, Don Lunt and Terry Driscoll present.

OPEN DISCUSSION – None

REGULAR SESSION

-On a motion by Cote (Lunt) it was voted 3-0 to approve changes to the November 6, 2007, Town Meeting warrant.

Reminders:

-Next Selectmen's Meeting, Monday, October 29, 2007, 6:00pm, Town Office.

The meeting adjourned at 2:04pm.

Respectfully Submitted,

Timothy C. Polky, Assistant to the Town Manager

## ST. GEORGE SELECTMEN & ASSESSOR'S MEETING MINUTES

Monday, October 29, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Cote, Carey and Lunt present. Selectman Miller arrived at 6:10pm. Also present were Bob Dennison, Tony & Diane Speranza, Ann Matlack, Jack Bates, Betsy Jacks Scott, Dennis Small, Diane Hall, Tim Polky, Angie Vachon, and Wayne Judkins.

OPEN DISCUSSION - none

### REGULAR SESSION

- Adjustments to Agenda... add CFA Permits under Executive Session
- Minutes... not available
- Communications... letter received from Steven Rose regarding Watzinger property
  - ... Preliminary 2008 State Valuation information was received
  - ... MSAD #50 meeting agenda was received
  - ... A letter of resignation from Budget Committee was received from Kathleen Graf. On a motion by Carey (Cote), it was voted 5-0 to accept the resignation with regrets.
- Warrant... Two weeks of warrants were reviewed and signed.

### TOWN MANAGER'S REPORT

- Committees...
  - Budget Committee... report received
  - Reorganization Planning Committee...meets 10/30

### OLD BUSINESS

- Historical Society Leases... tabled.
- Streetlight Review... Selectman Carey reported that he and Selectman Driscoll have reviewed almost half of the Town's streetlights. After some encouragement, they agreed to continue and complete the town review of streetlights.
- Ball Field Easement Update... The Manager distributed copies of communications from Russ Martin of the Department of Human Services and from the Town's attorney. Parks & Recreation Director Wayne Judkins presented an option that had been discussed with Betsy Scott where the system may be moved away from the ball field about seven feet (7') and that the bleachers would be moved behind the back stop. Site evaluator Dennis Small spoke about the design and stated that there were no health risks. He mentioned that at some schools the playgrounds are located on top of septic fields. Angie Vachon asked if everything else had been looked at. Dennis Small said that he had looked at several options, noted certain setback requirements, and said that this location is the best. Selectman Lunt questioned the validity of going against the wishes of the grantors back in 1957, the date of the easement deed. Scott said she felt that all three individuals would be pleased with what is taking place at the ball field. There were some further discussions, seeking to ensure that health risks did not exist. On a motion by Carey (Lunt), it was voted 5-0 to have Dennis Small come back with a new plan. It was suggested that Judkins meet with Small to discuss options.
- MSAD #50 Board vacancy... The Manager reported that Don Choquette had called and offered his services to fill the vacancy, if someone else could not be found. It was noted that some other inquiries were out there and that any action should be tabled one week.

### PUBLIC HEARING – 7:00pm ~ General Assistance Ordinance Amendments (*postponed from 10/22*)

The Chairman opened the hearing at 7:00pm. The Manager summarized the purpose of the amendments that are required by the State. There being no comments from the public, the hearing was closed at 7:02pm.

## NEW BUSINESS

- General Assistance Ordinance Amendments/Action... On a motion by Carey (Cote), it was voted 5-0 to approve the amendments and sign the cover sheet to be sent to the State.
- 2008 Budget / Items of Concern... tabled one week.

## EXECUTIVE SESSION

- On a motion by Carey (Lunt), it was voted 5-0 at 7:15pm to go into executive session to discuss an update on a Land Use Violation and review CFA permit applications. The Board came out of executive session at 7:25pm. On a motion by Cote (Lunt), it was voted 5-0 to approve the land use violation agreement. On a motion by Lunt (Carey), it was voted 5-0 to approve the concealed firearm permit applications.
- On a motion by Lunt (Miller), it was voted 5-0 at 7:26pm to go into executive session to discuss the Town Manager's contract. The Board came out of executive session at 8:04pm.

## Reminders:

- Next Selectmen's Meeting, Monday, November 5, 2007, 6:00pm, Town Office

The meeting was adjourned at 8:04pm.

Respectfully submitted,

John M. Falla, Board Secretary

# ST. GEORGE SELECTMEN & ASSESSOR'S MEETING MINUTES

Monday, November 5, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Cote, Carey, Miller and Lunt present. Also present were Wayne Judkins, Craig Wilgus, Bob Dennison, Jack Bates, Bob Cremonni, Budget Committee members Kyle Peterson, John Rasmussen and Ann Matlack, Diane Hall, Tim Polky, Diane Speranza and Erin Roda.

OPEN DISCUSSION - none

## REGULAR SESSION

- Adjustments to Agenda... add 2007 Municipal Valuation Return to New Business
- Minutes... On a motion by Carey (Miller), it was voted 5-0 to approve the minutes of 10/15/07 as written. On a motion by Cote (Lunt), it was voted 3-0-2, with Carey and Miller abstaining, to approve the minutes of 10/19/07 as written. On a motion by Cote (Carey), it was voted 5-0 to approve the minutes of 10/29/07 as written.
- Communications... Sept 2007 Departmental Report was received
  - ... Copy of letter to Sen. Savage regarding Port Clyde Coop was received
  - ... Oct 2007 CEO report was received
- Warrant... was reviewed and signed.

## TOWN MANAGER'S REPORT

- Committees...
  - Planning Board... meets 11/13
  - Board of Appeals... meets 11/8
  - Recreation Committee... meets 11/11
  - Solid Waste & Recycling Committee... met this morning – report from Lunt
  - Harbor Committee... meets 11/8
  - Clam Committees... Joint Board holds Public Hearing on 11/8 on ordinance change
  - Conservation Commission... met 11/1
  - St George Days Committee... is planning a spaghetti supper on 11/17
  - Reorganization Planning Committee... reviewed schedule for Nov 2007

## OLD BUSINESS

- Historical Society Leases... The Manager reported that he has heard from both the Marshall Point Lighthouse subcommittee and the Schoolhouse Committee, and that the leases are ready for approval. On a motion by Carey (Miller), it was voted 5-0 to authorize the Manager to sign the leases on behalf of the Town.
- Streetlight Review... Selectmen Driscoll and Carey are still working on it.
- Ball Field Easement Update (taken out of order)... Betsy Jacks Scott joined the meeting via telephone. Parks & Recreation Director Wayne Judkins summarized recent meetings he had with Scott and site evaluator Dennis Small, and changes made to the plan, basically involving the moving of the septic field closer to Commercial Street and Scott's offer to allow the Town the use of her land to allow access to the field and the location of the bleachers behind the backstop. There were some questions and answers about the health concern. Cremonni said he had contacted several state officials and was told that problems were rare, if any, and that if the field started to fail, that it would be very noticeable. On a motion by Cote (Carey), it was voted 5-0 that the proposal to install a septic system was consistent with the easement.
- MSAD #50 Board vacancy... The Manager reported that George Emery offered to fill the vacant term that ends in 2008. On a motion by Cote (Lunt), it was voted 5-0 to appoint George Emery to fill the vacant MSAD #50 Board of Directors position.
- 2008 Budget / Items of Concern...
  - o Budget Schedule Adjustments... Following a brief discussion of schedules and meetings, it was generally agreed that the Town Manager's Budget would be presented on December 3<sup>rd</sup>, prior to the review by departments, and that the

budget document would be available to Selectmen and Budget Committee on Friday, November 30<sup>th</sup>.

- o Culvert Work at Rackliff Island Causeway... The Manager provided an update on repair work to the Rackliff Island causeway, noting that an estimate of \$93,618.75 had been received for a culvert lining. He said this would be part of the 2008 budget proposal.
- o Revaluation...The Manager asked for direction on the question of a revaluation. It was generally agreed that the Manager would return to the next meeting with a draft RFP, the RFP would be sent out to revaluation firms, and any final decision would be presented at 2008 town meeting.
- o Manager's Areas of Concern...The Manager noted several areas of operations that are seeing changes that have an impact on services, and noted certain areas that may be affected in the near future. The areas mostly affected are public safety (fire and ambulance) and public works (roads, property management and solid waste). The Manager said that the workload on the Assistant Manager, who is responsible for these areas, as well as the Planning Department, is too much. He said that items that need to be addressed are not getting done. The Manager said his recommendation to address these issues is to create a new position of Public Works Director. The Chairman asked that a job description, objectives and a time line be presented.
- o The Budget Committee's written report was reviewed and discussed. It was asked if the report could be uploaded to the Town's website.

#### NEW BUSINESS

- 2007 Municipal Valuation Return (*added*)... The Manager said the Town was notified by the Maine Revenue Services that the MVR form signed 7/9/07 was an old form and that a new one with Working Waterfront information needed to be filed.
- Newsletter (*added*)... Selectman Cote commented on the lateness of the current newsletter. The Manager apologized for the delay and said the printing took longer because of the insert. Cote asked why school information wasn't included. Lunt said the Budget Committee's recent report should be included also. Cote said the Manager has other priorities than the newsletter. Chairman Driscoll asked Cote to return with a plan to address the concerns.

#### EXECUTIVE SESSION

- Town Manager's Contract... On a motion by Lunt (Carey), it was voted 5-0 at 7:24pm to go into executive session to discuss the Town Manager's contract. The Board came out of executive session at 7:37pm.

#### Reminders:

- Next Selectmen's Meeting, Monday, November 19, 2007, 6:00pm, Town Office

The meeting was adjourned at 7:37pm.

Respectfully submitted,

John M. Falla, Board Secretary

# ST.GEORGE SELECTBOARD & ASSESSOR'S MEETING MINUTES

Monday, November 19, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Carey, Miller and Lunt present. Also present were Bob Dennison and Jack Bates. Diane Hall arrived at 6:20pm.

## REGULAR SESSION

- Adjustments to Agenda... add Holiday Schedule under Town Manager's Report
  - ... add Andree/Trussell Fund under Executive Session
  - ... add Consent Agreement under Executive Session
- Minutes... On a motion by Carey (Lunt), it was voted 4-0 to approve the minutes of November 5, 2007 as written.
- Communications... \$20/trip increase from Alholm for SW transportation – fuel surcharge
  - ... Notice received from Time Warner regarding price increases
  - ... Copy of email from G Herman/MMA regarding Taxation Committee
  - ... Copy of email from Angie Vachon regarding 11/28 school meeting
  - ... Copy of email from D Schmanska regarding de-authorization of Tenants Harbor federal channel
  - ... MSAD #50 2008-2009 Budget Calendar was received
  - ... MSAD #50 meeting agenda was received
  - ... Copy of letter from Rasmussen to Hickey was received
- Warrant... Warrants for two weeks were reviewed and signed, as well as the appointment form for George Emery to MSAD #50 Board.

## TOWN MANAGER'S REPORT

- Holiday Schedule (*added*)... By general agreement, the Board approved closing the office on 12/24, allowing the staff to take the day as a personal day.
- Committees...
  - Planning Board...meets on 11/27
  - Board of Appeals... met, and the appeal was withdrawn

## OLD BUSINESS

- Streetlight Review... Report was submitted by Selectpersons Carey and Driscoll.
- Reorganization Planning Committee / Joint Meeting... It was reported that the meeting originally scheduled for 11/26 had been re-scheduled to 11/27 at 6:30pm at RDHS Auditorium. The Board generally agreed to not meet on 11/26 and go to the 11/27 meeting instead.

## NEW BUSINESS

- Town Newsletter... The Manager provided a memo outlining information on the newsletter process. Selectperson Lunt asked for a copy of the USPS slip. There was some brief discussion and further discussion was tabled pending a report from Selectperson Cote.
- Revaluation / Draft Request for Proposal... The Manager presented a draft RFP for review. The Board gave generally agreement to the document with the change mentioning a time frame be part of the proposal.

## EXECUTIVE SESSION

On a motion by Carey (Miller), it was voted 4-0 at 6:52pm to go into executive session to review information about the Andree/Trussell Fund and a proposed Consent Agreement. The Board came out of executive session at 7:05pm. On a motion by Carey (Lunt), it was voted 4-0 at 7:05pm to go into executive session to discuss the Town Manager's contract. The Board came out of executive session at 8:10pm.

The meeting was adjourned at 8:10pm.

Respectfully submitted,

John M. Falla, Board Secretary

# ST.GEORGE SELECTBOARD & ASSESSOR'S MEETING MINUTES

Tuesday, December 4, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Cote, Carey, Miller and Lunt present. Also present were Tim Polky, Jane Rasmussen, Anita & Bob Siegenthaler, Jack Bates, Paul Hannemann, Cathy Clark, Diane Hall and Budget Committee members Kyle Peterson, Mike Hyvarinen, Ann Matlack and John Rasmussen.

## OPEN DISCUSSION

- Anita Siegenthaler asked that the Budget Appendix with Town Administration provide more information regarding duties, responsibilities and job descriptions of the employees.

## REGULAR SESSION

- Adjustments to Agenda...none
- Minutes... On a motion by Lunt (Carey), it was voted 4-0-1, with Cote abstaining, to approve the minutes of November 19, 2007 as amended.
- Communications... Nov 07 CEO Report was received
  - ... Oct 07 Solid Waste Reports were received
  - ... Thank you letter received from Senior Spectrum
  - ... Real Estate Sales Reports for Aug & Sep 07 were received
  - ... 2008 Knox County Budget was received. Ann Matlack gave a brief report on the Knox County Budget for 2008.
- Warrant...warrants for two weeks were reviewed and signed.

## TOWN MANAGER'S REPORT

- Committees...
  - Recreation Committee...meets 12/9 at 6pm
  - Comprehensive Planning Committee...meeting tonight
  - Conservation Commission...meets 12/6

## OLD BUSINESS

- Streetlight Review... It was noted that we should have a public hearing sometime in January or February. It was also recommended that the recommendations be published in the newsletter. The Manager was asked to provide information on the cost of street light removal.
- Town Newsletter...A report from Selectperson Cote was received. It was noted that TIPS also felt changes were needed in the newsletter. Chairperson Driscoll said that it would seem wise to create a Communications Committee to address structural issues and changes to be made. Driscoll asked Cote to address these issues and return with recommendations. It was noted that the next newsletter deadline is moved up to December 7<sup>th</sup> due to the printer's schedule.
- Hupper Land Use Violation / Status...The Manager said the Town has received verbal confirmation from the State that the State was going to levy a fine of \$2000 and ask that the area be allowed to re-vegetate. By general agreement, the Board decided to wait until written confirmation is received before taking any action.

## NEW BUSINESS

- Assessors Meeting / Tree Growth Withdrawal & Penalty...On a motion by Cote (Carey), it was voted 5-0 to approve the Tree Growth removal by Jed & Autumn Miller.
- St George River Access / Report from Coastal Waters Management Board... A report was received from the CWMB outlining a recommended plan to address water access on the St. George River. CWMB Chairperson Carl Patch will be present on December 17<sup>th</sup> to discuss this proposal with the Board.

- 2008 Town Manager's Budget Presentation... The Manager presented his 2008 Budget documents, noting his Budget Message and Issues and Projects for 2008. The Issues and Projects section identified by department what the Manager feels the Town will or may be addressing over the next 3-5 years. The Manager was asked to prioritize the Issues and Projects for the next meeting, as well as provide a Departmental Report and Reserve Account Report as of November 30, 2007.
- 2008 Budget Review by Department... This was tabled to the next meeting pending review of the budget documents.

#### EXECUTIVE SESSION

On a motion by Lunt (Miller), it was voted 5-0 at 7:47pm to go into executive session to review the Andree / Trussell Funds list and discuss the Town Manager's Contract. The Board came out of executive session at 8:45pm.

#### Reminders:

- Next Selectboard Meeting, Monday, December 10, 2007, 6:00pm, Town Office

The meeting was adjourned at 8:45pm.

Respectfully submitted,

John M. Falla, Board Secretary

# ST.GEORGE SELECTBOARD & ASSESSOR'S MEETING MINUTES

Monday, December 10, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Cote, Carey, Miller and Lunt present. Also present were Diane Hall, Erin Rhoda, Paul Hannemann, Anita & Bob Siegenthaler, Tim Polky, and Budget Committee members Ann Matlack and John Rasmussen.

## OPEN DISCUSSION

- Anita Siegenthaler asked about a 5-year plan mentioned in the September minutes. It was noted that the plan was never developed.

## REGULAR SESSION

- Adjustments to Agenda... add Consent Agreement on Bridenbaugh Subdivision under Old Business  
... add Nomination Papers under New Business
- Minutes... On a motion by Carey (Miller), it was voted 5-0 to approve the minutes of December 4, 2007 as written.
- Communications... Amended Nov 2007 CEO Report was received  
... MSAD #50 meeting agendas were received  
... Sales Analysis Worksheet for 7/1/06 to 6/30/07 was received – will review at next meeting
- Warrant... was reviewed and signed.

## TOWN MANAGER'S REPORT

- Committees...
  - Planning Board... meets 12/11
  - Recreation Committee... met 12/9
  - Harbor Committee...meets 12/13

## OLD BUSINESS

- Streetlight Review... There was discussion about the Streetlight review being mentioned in the newsletter. The Manager was asked to submit a brief article for the newsletter, noting the public hearing on January 31<sup>st</sup> at 7:00pm. Regarding cost of removal, the Manager reported that he is waiting for a response from Steve Drake/CMP.
- Town Newsletter... Selectperson Cote said she has received a lot of "blurbs" for the January-February newsletter. The Manager mentioned that there is usually a charge developed for a committee, outlining what is expected of them. Selectperson Cote said she would prepare a draft charge for review by the Board.
- Hupper Land Use Violation / Status... The Manager reported that he still had not received anything in writing. Further discussion was tabled.
- 2008 Budget Review by Department... The Manager distributed the Departmental Report and Reserve Accounts Report for the period ending November 30, 2007. Also distributed was a request for funding from Penquis CAP and a prioritized Issues & Projects paper. There was a review of the budget by departments up to Recreation, but excluding Solid Waste. The remaining departments will be reviewed next week. Discussion followed on the prioritized list of Issues and Projects for the next 1-2 years. The Board provided feedback to the Manager on what they would like to see done, and asked that the Manager return with a proposal on how to accomplish it. Budget Committee Chairperson Ann Matlack noted that even though the demographics of the town are changing with wealthier retirees moving in, that the Board needs to recognize that some residents can not afford all of the requests placed before them from the newcomers, and that we should be aware of the need to keep young people in town, also.
- Consent Agreement on Bridenbaugh Subdivision (*added*)... The Manager reported on a draft agreement that has been received. The Board asked for a copy of the draft before making any decision.

## NEW BUSINESS

- Nomination Papers (*added*)... Papers are available 12/17 with a filing deadline of 1/25/08 at 4:00pm. 2-3yr terms for Selectperson and 1-3yr term for School Board

## EXECUTIVE SESSION

On a motion by Carey (Miller), it was voted 5-0 at 8:03pm to go into executive session to discuss the Town Manager's contract. The Board came out of executive session at 8:26pm.

## Reminders:

- Next Selectboard Meeting, Monday, December 17, 2007, 6:00pm, Town Office
- Assessors Meeting, December 17, 2007, during Selectboard Meeting

The meeting adjourned at 8:26pm.

Respectfully submitted,

John M. Falla, Board Secretary

# ST.GEORGE SELECTBOARD & ASSESSOR'S MEETING AGENDA

Monday, December 17, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Cote, Carey, Miller and Lunt present. Also present were Dave Schmanska, Tom Barnes, Bill Zeirden, Paul Hannemann, Tim Polky, Jack Bates, Diane Hall and Budget Committee members Ann Matlack, Kyle Peterson and John Rasmussen.

## OPEN DISCUSSION

- Paul Hannemann presented pictures of Mosquito Head Road and asked that something be done about the logs alongside the road. He was concerned that they may cause damage during the snowplowing process. There was a brief discussion and the Board generally agreed that if anything was interfering with the traveled way, that it would be removed.

## REGULAR SESSION

- Adjustments to Agenda...Request for Partial Prepayment of Mortgage added under New Business
  - ... Town Manager's Contract added under Executive Session
- Minutes... On a motion by Cote (Lunt), it was voted 5-0 to approve the minutes of December 10, 2007 as written.
- Communications... Nov 2007 Solid Waste Reports were received
  - ... Letter of thanks was received from Mid-Coast Children Services
- Warrant... was reviewed and signed.

## TOWN MANAGER'S REPORT

- Streetlights / Cost of Removal... The Manager reported that according to Steve Drake of CMP, the cost of removal may be minimal as most of the lights are at the end of their 15 year life. However, Drake would not give an estimate without a list of the lights being recommended for removal.
- Committees... no meetings this week
  - o Shellfish Committee...Selectperson Miller reported on last week's meeting of the Joint Board, mentioning that the annual request from the 5-town group was increased from \$2000 to \$2500. He also mentioned that license fees were going up and that all fees collected will go to the administrative town.

## OLD BUSINESS

- Hupper Land Use Violation / Status...The Manager distributed an email from Colin Clark of the MEDEP to CEO Leavitt that mentioned that a final agreement has not been signed. By general agreement, the Board decided to wait until the DEP agreement is finalized.
- Consent Agreement on Bridenbaugh Subdivision... On a motion by Carey (Miller), it was voted 5-0 to approve the agreement and authorize the Town Manager to sign the agreement on behalf of the Town.
- 2008 Budget Review by Department... The departments reviewed this evening were Solid Waste, Parks & Recreation, Harbors and Unclassified.
  - o The Harbor Master requested an additional \$2500 in the floats and landings line because of work needed to be done that is not typically done each year. Selectperson Carey noted that mooring fees have not been raised for a while. A brief discussion followed with a request that the issue be added to the 2008 Action Plan.
  - o Bill Zeirden and Tom Barnes spoke about the plans the library has over the next several years.
  - o During the review of the Recreation budget, the Manager mentioned the field work needed to be completed at the softball field in Tenants Harbor. A quote for

\$10,900 from Sukeforth Excavating was reviewed. The Fire Chief also mentioned that the thermal imaging camera has reached the end of its useful life, and that a new one would cost about \$12,000. The Manager recommended transferring funds within the 2007 budget to accomplish these two projects. On a motion by Carey (Miller), it was voted 5-0 to transfer \$23,000 from the roads budget, putting \$11,000 in the recreation budget and \$12,000 in the fire department budget in order to complete the ball field work and purchase a new thermal imaging camera.

- o In reviewing the Unclassified line items, discussion of the fireworks line item took place. On a motion by Lunt (Cote), it was voted 3-2, with Miller and Carey opposed, to remove the \$10,000 fireworks line item.

## NEW BUSINESS

- Communications Committee/ Charge & Appointments...tabled
- Assessors Meeting... tabled until 12/27
- Fishermen's Memorial... Selectperson Carey gave a report on the memorial, saying that it was completed with \$8000 remaining, and that this amount would be given to the Town to be put into a reserve account for the memorial. Carey said the memorial looks very nice and that a dedication is planned for Memorial Day 2008.
- Request for Partial Prepayment of Mortgage (*added*)... The Manager reported on a request from Jim Skoglund for a principal payment of \$20,000. The Manager said that his review of the records show that this is allowed. On a motion by Carey (Miller), it was voted 5-0 to approve the request.

## EXECUTIVE SESSION

On a motion by Carey (Lunt), it was voted 5-0 at 8:03pm to go into executive session to review three Concealed Firearm (CFA) Permit applications and the Town Manager's contract. The Board came out of executive session at 8:12pm. On a motion by Carey (Miller), it was voted 5-0 to approve the three CFA applications.

## Reminders:

- Next Selectboard Meeting, Thursday, December 27, 2007, 6:00pm, Town Office

The meeting was adjourned at 8:13pm.

Respectfully submitted,

John M. Falla, Board Secretary

# ST.GEORGE SELECTBOARD & ASSESSOR'S MEETING MINUTES

Thursday, December 27, 2007

The meeting was called to order at 6:00PM with the Town Manager and Board members Driscoll, Cote, Carey, and Miller present. Lunt arrived at 6:42pm. Also present were Bob Siegenthaler, Paul Hannemann & Cathy Clark, Jack Bates, Diane Hall, Cherie Yattaw and Erin Rhoda.

OPEN DISCUSSION - none

## REGULAR SESSION

- Adjustments to Agenda... Winter Salt/Sand – Status Report added under New Business
- Minutes... On a motion by Carey (Cote), it was voted 4-0 to approve the minutes of December 17, 2007 as written.
- Communications... none
- Warrant... was reviewed and signed.

## TOWN MANAGER'S REPORT

- Committees...
  - Conservation Commission...meets 1/3

## OLD BUSINESS

- Hupper Land Use Violation / Status... nothing new to report
- Streetlights / Public Hearing Plan ... By general agreement, the Board supported a news article to make the public aware of the January 31<sup>st</sup> Public Hearing.
- Communications Committee/ Charge & Appointments... Selectperson Cote suggested that appointments not be made until after the January 9<sup>th</sup> meeting. Cote also suggested that the Board develop a committee charge. Chairperson Driscoll offered to author a draft for Board consideration.
- Assessors Meeting...
  - o 2006-2007 Sales Analysis... By general agreement, the Board requested that the sales analysis report be submitted to the State as presented.
  - o Other Business...
    - § Peter & Donna Ditchett...On a motion by Cote (Miller), it was voted 4-0 to deny the abatement request because the deed was recorded after the April 1<sup>st</sup> deadline.
    - § Richard & Holly Carlson...On a motion by Carey (Cote), it was voted 4-0 to approve the abatement request in the amount of \$14.52.
    - § Margaret Gillespie...On a motion by Cote (Carey), it was voted 4-0 to approve the abatement request in the amount of \$94.38.
    - § Sally & Peter Cervarich II...On a motion by Carey (Cote), it was voted 4-0 to deny the abatement request and send a letter of explanation on the lot improvements.
    - § Elizabeth May...On a motion by Cote (Carey), it was voted 4-0 to approve the abatement request of \$36.30.
    - § M. Luise van Keuren...On a motion by Cote (Carey), it was voted 4-0 to approve the abatement request of \$82.28.
    - § Robert & Shirley French...On a motion by Cote (Miller), it was voted 4-0 to deny the abatement request because the increase was due to the unfinished factor being removed on the new house in 2007.
    - § Ellen & Richard Freeman...On a motion by Carey (Cote), it was voted 4-0 to deny the abatement request because there is a garage attached to the house.

§ David & Sandra Roak...On a motion by Miller (Cote), it was voted 4-0 to approve the abatement request for \$50.82.

<< *Selectperson Lunt arrived at 6:42pm.* >>

## NEW BUSINESS

- 2008 Budget ~ Issues & Projects... The Manager presented a memo summarizing the 2008 Budget process to date, describing the changes to the status quo budget, the projects and issues for 2008, the impact of expenditures on the mil rate, and LD1 impact information. The following projects and issues were discussed:
  - o Revaluation... There were seven (7) proposals received ranging from \$150,000 to \$276,000. The Board generally agreed to put \$100,000 in the 2008 budget, with the balance being raised and appropriated in 2009.
  - o Rackliff Island Causeway... The Manager reported that the Town was not able to meet the threshold for applying for the FEMA Mitigation Grant, therefore, the full amount of \$100,000 for the project would have to be borne by the Town. It was felt by Board members that the project would only get more expensive, and if the condition of the culverts worsened, the Town would probably be looking at quite an expensive project to replace the culverts rather than repair, therefore, \$100,000 was added to the 2008 budget.
  - o Public Works Position... This item generated much discussion. The general feeling of the Board was not favorable to adding this position, but that they wanted to keep it in the 2008 budget at this time in order to accomplish two items: provide an opportunity for input from the Budget Committee, and a chance to investigate time management or management audits to help determine if the position is needed.
- Winter Salt/Sand – Status Report (*added*)... The Manager brought before the Board the issue of a quickly depleting salt/sand pile. Polky had reported to Falla that the number of storms so far this winter has exceeded last winter's total, and that the Board should be considering either shutting off the salt/sand pile to the public (*as authorized in the Winter Sand Policy*), or the purchase of additional salt/sand. After discussion, the Board generally agreed to authorize the purchase of more salt/sand and suggested the placement of signs at the salt/sand shed limiting access to one load per storm. It was felt that there was no way to enforce it, but that it may help.

## Reminders:

- Next Selectboard Meeting, Monday, January 7, 2008, 6:00pm, Town Office

The meeting was adjourned at 7:45pm.

Respectfully submitted,

John M. Falla, Board Secretary